



CPD Planning Sheet

Name _____
 CPD Year Ending _____

Activity	Date
Review current position and identify areas for further development	
Create a plan with my aims and objectives	
Identify my learning needs	
Identify my support needs	
Create a realistic timetable	
Review in 1 month / 2 months / 3 months / 4 months (put dates into diary)	
How am I doing? Do I need more support?	



Activity Review Sheet

Name _____

CPD Year Ending _____

CPD activity undertaken – what was the reason to undertake this activity?

What did I gain from this activity?

How will I use what I have learned in practice?

Did the activity create any problems for me?

Did the activity raise any issues that I need to consider?

Activity reviewed with _____

Date and Signature _____